

House rules for the facilities and properties of Technische Hochschule Ingolstadt

On the basis of Art. 21 Para. 12 of the Bavarian Higher Education Act (BayHSchG) and the § In accordance with Section 28 (3) of the General Rules of Procedure for the Authorities of the Free State of Bavaria (AGO), the President of Technische Hochschule Ingolstadt (hereinafter referred to as THI) issues the following house rules to ensure orderly university operations:

1. These house rules apply to members of THI and to all other persons who are present on the premises, in buildings or facilities of THI, including rented rooms or other rooms provided to THI, both at the Ingolstadt site and at the Neuburg site.
2. The President is responsible for domiciliary rights. This includes both the actual domiciliary rights, i.e. the decision as to who may be on the premises, and the digital domiciliary rights, i.e. in particular the decision as to who may participate in virtual events/lectures.
3. The President is represented by the Chancellor. If necessary, further authorised representatives can be appointed.
Should the President or Chancellor be unavailable, particularly in the evenings and at weekends, staff members may also exercise domiciliary rights on their own authority in justified cases. The President and Chancellor must be informed immediately afterwards.
4. The grounds and premises of the THI must be treated with care and any hazardous behaviour must be avoided. Any damage must be reported immediately to the organisational unit TuG.
5. Escape and rescue routes must be kept completely clear at all times. Blocking the door locking mechanisms is generally prohibited.
6. Bicycles and cars may only be parked in the designated areas. THI reserves the right to have vehicles parked in such a way that they delay or prevent proper rescue in an emergency towed away at the owner's expense.
7. A speed limit of 20 km/h applies on the entire THI site.
8. The THI site may be used for research and teaching experiments. This must not disrupt operations at THI. The organiser must ensure appropriate security.
9. Smoking in any form, including the use of e-cigarettes, is only permitted on the main campus of THI in Ingolstadt in the designated smoking areas.

marked areas in the outdoor area. It is strictly forbidden to throw away cigarette butts.

10. All waste must be disposed of independently and immediately in the prescribed containers. Consistent waste separation must be ensured.
11. The use of own electrical appliances not procured by THI is only permitted if they are in perfect technical condition.
12. Pets are not permitted on the premises of THI, with the exception of pets that serve as indispensable aids (e.g. guide dogs for the blind). Further exceptions may be granted by the supervisor for a limited period of time if there are valid reasons. Anyone with a pet in these properties and premises must ensure that the animal poses no danger whatsoever. Animals must be kept on a lead. The owner must provide proof of pet owner's liability insurance on request. The animal must not disrupt work or teaching activities. The decision to allow pets into the catering facilities of THI lies with the respective tenants.
13. Registration for courses (with the exception of regular courses) must be made via the course management.
14. Posters may only be put up at THI in accordance with the information sheet "[Placarding at THI](#)". You can find it on MyTHI under the category "Buildings & Rooms", as well as on the notice board in Building C.

The distribution of commercial advertising materials and advertising information (e.g. flyers, leaflets, etc.) that are not related to the operation of the University is prohibited without the consent of the University Governing Board; the same applies to the setting up of sales stands or information stands, as well as any kind of sale or distribution of goods or services.

15. It is not permitted to have private parcels or other private mail sent to the THI address.
16. The carrying of weapons and dangerous objects within the meaning of Section 1 WaffG, even if they are officially authorised or may be carried without a permit in accordance with the WaffG, as well as flammable and explosive substances is prohibited. Police and other security authorities within the meaning of Section 1 of the Weapons Act are exempt from this ban.
§ Section 55 (1) WaffG, security services commissioned by the THI as part of their official activities and the handling of chemicals in the context of research and teaching. The President may grant further exemptions upon request. Checks to ensure compliance with the weapons ban can be carried out by the house rights officers and the security service commissioned by THI.

17. Lost property must be handed in to the Library at the Ingolstadt site and to the site management at the Neu- burg site; it will be returned to the person who can credibly prove ownership of the item. After a reasonable period of time, the items can be forwarded to the lost property office.
18. THI reserves the right to take legal action in the event of violations of the house rules. In particular, the university is authorised to issue house bans in order to enforce the house rules.

Ingolstadt, 17 January 2023

Prof Dr Walter Schober President